

**University Preparation School at CSU Channel Islands  
1099 Bedford Drive Camarillo, CA 93010  
Board of Directors Meeting  
University Preparation Charter School at CSU Channel Islands**

January 31, 2020

1:30-4:00

Room D2

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.*

**I. Opening Procedures (1:30-1:35)**

**A. Call to Order**

**B. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**C. Pledge of Allegiance**

<b>D. Roll Call</b>	<b>Present</b>	<b>Absent</b>
<b><u>Board Members</u></b>		
Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Tayla Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
<b><u>Administration</u></b>		
Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

**E. Public Comments**

**F. Director’s Report**

**G. Board Reports, Correspondence, and Communications**

**H. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

**II. Regular Session**

**A. Consent Agenda (1:35-1:40)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Minutes of the December 13, 2019 Regular Board Meeting**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**B. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Review and approval of the December 2019 Financials to include November 2019 and check register and credit card statement (1:40-1:55)**

**Personnel Involved:** Charmon Evans and Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation: Executive Director recommends approval of financials, check register, and credit card statement**

Charmon Evans

Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

2. **Topic/Agenda Item: Nominating Committee Presentation and Recommendation for Consideration for board appointment, Lindsay Walker(1:55-2:20)**

**Personnel Involved:** Charmon Evans, Committee Members – Carolyn Bernal, Marlo Hartsuyker, Jeanne Adams

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director’s Recommendation: Executive Director recommends appointment to the board of Lindsay Walker as recommended by the nominating committee.**

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

3. **Topic/Agenda Item: 2020-2021 Calendar (2:20-2:30)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director’s Recommendation: The Executive Director recommends approval of the School Calendar for 2020-2021**

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**4. Topic/Agenda Item: Update from Investment Committee and Review of Draft Investment Policy (2:30-2:45)**

**Personnel Involved:** Investment Committee, Charmon Evans, Lisa Boulos, Marlo Hartsuyker, Roberto Martinez and Jesus Torres

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation: Executive Director recommends approval of the Investment Policy as presented by the Investment Committee**

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**5. Topic/Agenda Item: Review and Approval of the 2019 SARC (2:45-2:55)**

**Personnel Involved:** Charmon Evans, Executive Director

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation: Executive Director recommends approval of the SARC for the 2018-2019 school year**

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**6. Topic/Agenda Item: Presentation of CA school dashboards (2:55-3:15)**

**Personnel Involved:** Charmon Evans, Executive Director

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Tayla Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

**IV. Board of Directors Announcements/Remarks**

**V. Future Agenda Items: Next meeting is February 28, 2020**

**VI. Adjournment**